

## **Agenda for a meeting of the Executive to be held on Tuesday, 12 September 2017 at 10.30 am in Committee Room 1 - City Hall, Bradford**

### **Members of the Executive – Councillors**

<b>LABOUR</b>
Hinchcliffe (Chair)
V Slater
I Khan
Ross-Shaw
Ferriby
Jabar

### **Notes:**

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

### **From:**

Parveen Akhtar

City Solicitor

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### **To:**

## **A. PROCEDURAL ITEMS**

### **1. DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

*Notes:*

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

### **2. MINUTES**

**Recommended –**

**That the minutes of the meeting held on 20 June and 11 July 2017 be signed as a correct record (previously circulated).**

(Jill Bell / Yusuf Patel - 01274 434580 434579)

### **3. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by

contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jill Bell / Yusuf Patel - 01274 434580 434579)

#### 4. **RECOMMENDATIONS TO THE EXECUTIVE**

To note any recommendations to the Executive that may be the subject of report to a future meeting. (Schedule to be tabled at the meeting).

(Jill Bell / Yusuf Patel - 01274 434580 434579)

<p style="text-align: center;"><b>REGENERATION, PLANNING &amp; TRANSPORT PORTFOLIO</b></p>
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*(Councillor Ross-Shaw)*

#### 5. **CITYCONNECT 2 - BRADFORD CANAL ROAD CORRIDOR CYCLEWAY SCHEME (MOVING TRAFFIC) ORDER AND (WAITING LOADING AND PARKING) ORDER - OBJECTIONS**

1 - 20

The report of the Strategic Director Place (**Document "M"**) considers objections to the advertised Traffic Regulation Orders associated with the proposed CityConnect 2 - Bradford Canal Road Corridor Cycleway scheme.

##### **Recommended –**

- (1) That the objections be overruled and the (moving traffic) Traffic Regulation Order be sealed and implemented as advertised for the reasons stated in Paragraph 2.8.1 of this Report.**
- (2) That the objections be overruled and the (waiting loading and parking) Traffic Regulation Order be sealed and implemented as advertised for the reasons stated Paragraph 2.8.2 of this Report**
- (3) That the objectors be informed accordingly.**

(Environment & Waste Management Overview & Scrutiny Committee)  
(Richard Gelder – 01274 437603)

**ENVIRONMENT, SPORT & CULTURE  
PORTFOLIO**

*(Councillor Ferriby)*

**6. OUTCOME OF THE PROCUREMENT FOR WASTE TREATMENT SERVICES**

21 - 32

The Strategic Director Place will submit a report (**Document “N”**) the purpose of which is to inform the Executive of the outcome of the procurement for waste treatment services, following a detailed evaluation of bid submissions by the project team.

**Recommended -**

**The outcome of the procurement for waste treatment services be noted for information.**

(Environment and Waste Management Overview & Scrutiny  
Committee)  
(Richard Longcake – 01274 432855)

**B. STRATEGIC ITEMS**

**LEADER OF COUNCIL & CORPORATE**

*(Councillor Hinchcliffe)*

**7. UPDATED 2017-18 BUDGET ASSESSMENT**

33 - 40

Following the 1<sup>st</sup> Quarter Financial Position update to the Executive on 11 July 2017, the joint report of the Chief Executive and the Strategic Director corporate Services (**Document “O”**) details the steps being taken to get the budget back on plan.

**Recommended-**

**That the Executive note the contents of Document “O” and the actions taken to manage the forecast overspend.**

(Corporate Overview & Scrutiny Committee)  
(Stuart McKinnon-Evans 01274 432800)

8. **LOCAL GOVERNMENT ASSOCIATION CORPORATE PEER CHALLENGE REVIEW FINDINGS AND IMPROVEMENT ACTION PLAN 2017**

41 - 66

Bradford Council invited the Local Government Association (LGA) to undertake an independent Corporate Peer Challenge review, which took place in March 2017. The report of the Chief Executive (**Document “P”**) details the areas the review looked at, its findings and the Council’s response in the form of an Improvement Action Plan.

**Recommended -**

- (1) That the Corporate Peer Challenge review Improvement Action Plan be agreed.**
- (2) That Governance arrangements through the Council Plan Outcome Delivery Board be approved.**

(Corporate Overview & Scrutiny Committee)

(Alison Milner – 01274 432131)

**C. PORTFOLIO ITEMS**

**REGENERATION, PLANNING & TRANSPORT  
PORTFOLIO**

*(Councillor Ross-Shaw)*

9. **LOCAL PLAN - BRADFORD DISTRICT WASTE MANAGEMENT PLAN DEVELOPMENT PLAN DOCUMENT - PLANNING INSPECTORS REPORT & ADOPTION**

67 - 122

The Strategic Director Place will submit a report (**Document “Q”**) which presents the Planning Inspector’s Final Report and recommendations on the Bradford district Waste Management DPD, which forms part of the Local Plan. The purpose of this report is for the Executive to note the contents of the Inspector’s report and to seek authority to proceed to Full Council to request the legal adoption of the modified Bradford District Waste Management Plan in line with the Inspector’s recommendation.

**Recommended -**

- (1) **The Executive is recommended to note the contents of this report and contents of the Inspector’s Report (Appendix 1 to Document “Q”) and recommend that Full Council formally adopt the Bradford District Waste Management Development Plan as approved by Full Council on 20<sup>th</sup> October 2015 and submitted to the government for examination with the Main Modifications contained in Appendix 2, as proposed by the Inspector pursuant to Section 23 of the Planning and Compulsory Purchase Act 2004.**
- (2) **That the Assistant Director (Planning Transportation and Highways) in consultation with the relevant Portfolio Holder be authorised to make other minor amendments of redrafting or of a similar nature as may be necessary prior to formal publication.**

(Environment & Waste Management Overview & Scrutiny Committee)  
(Bhupinder Dev – 01274 432012)

**ENVIRONMENT, SPORT & CULTURE  
PORTFOLIO**

*(Councillor Ferriby)*

**10. THE DESTINATION MANAGEMENT PLAN AND FUTURE  
DELIVERY OF THE FRONTLINE VISITOR INFORMATION**

123 -  
156

This report of the Strategic Director Place (**Document “R”**) is to inform the Executive of the Destination Management Plan (DMP) and Tourism Review reports and consider that the new approach to destination management is the right way forward and agree the delivery model for the Tourism frontline service.

**Recommended –**

- (1) **That the strategic approach to Destination Management outlined in the DMP report be implemented.**
- (2) **That Bradford Visitor Information Centre be kept in its current location until 2019 and partnership opportunities be identified to find future resourcing and delivery options for frontline visitor information, including professional Welcome Ambassadors in Bradford.**

- (3) That a team of Pop up volunteers be developed to meet and greet at key events across the district.
- (4) That the Bronte Society takes over the lease of the Haworth Visitor Information Centre building and provides a frontline Tourist Information provision for Haworth and Bradford District. The Council consults with them on the TUPE Transfer of current staff.
- (5) That Ilkley Parish Council fund Ilkley Visitor Information Centre and the service moves from the Town Hall into Ilkley Library.
- (6) That Shipley College have a Visitor Information Point in Victoria Hall and direct all emails and phone calls to Bradford Visitor Information Centre.
- (7) That the remaining budget be invested into Tourism development and marketing creating 2 new posts of a Tourism Digital Media Officer and Tourism Officer.

(Regeneration & Economy Overview & Scrutiny Committee)  
(Pete Massey – 01274 432616)

**REGENERATION, PLANNING & TRANSPORT  
PORTFOLIO**

*(Councillor Ross-Shaw)*

**11. BRADFORD DISTRICT HOUSING ALLOCATIONS POLICY 2017**

157 -  
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The Housing Act 1996 requires local authorities to maintain and publish a formal social housing allocations policy. The report of the Strategic Director Place (**Document “S”**) presents a revised policy for the District of Bradford.

**Recommended that:**

- (1) The Executive approves the Housing Allocations Policy as set out in the Appendix.
- (2) The Executive gives delegated authority to the Strategic Director of Place in consultation with the relevant Portfolio holder to implement and monitor the Housing Allocations Policy, including agreeing the ‘Go Live’ Date, and, during the lifetime of the policy, to make any necessary amendments as required at the appropriate time, provided such changes do not fundamentally alter the policy

principles on which this policy is based.

- (3) That Executive gives delegated authority to the Strategic Director of Place in consultation with the Portfolio Holder to consider and introduce any changes to the IT system and methodology to improve the allocation of housing within the District.

(Regeneration & Economy Overview & Scrutiny Committee)  
(Yusuf Karolia – 01274 434362)

**ENVIRONMENT, SPORT & CULTURE  
PORTFOLIO**

*(Councillor Ferriby)*

12. **BRADFORD CULTURE UPDATE INCLUDING SUPPORT TO LEEDS BID TO BE EUROPEAN CAPITAL OF CULTURE 2023.** 175 - 188

The report of the Strategic Director Place (**Document “T”**) provides an update on Bradford’s Strategic framework for Culture, this includes information on the investment into the district from Arts Council England.

Approval is also sought from Bradford District Metropolitan Council to provide a letter of support to Leeds City Council as they bid to be European Capital of Culture in 2023, this will form part of the submission and deadline in October 2017.

**Recommended -**

- (1) That arts and culture progress to date, the level of external funding through Arts Council England over the next four years into the district and next steps going forward be noted.
- (2) That Leeds’ bid to be European Capital of Culture 2023 be supported and a letter of support be provided to be included in the submission. That it be noted that the Leeds’ bid presents a significant opportunity for Leeds and the wider region, including Bradford, in terms of cultural, social and economic benefits.
- (3) That cultural organisations from Bradford be encouraged to be involved in the bid. That it be noted that this bid provides an opportunity to develop a regional brand for the cultural offer and should stimulate more joined up ways of working between local authorities and cultural organisations across the region.



- (4) That the potential call on regional funds to invest in the delivery of the bid if it is successful be noted.**

(Regeneration & Economy Overview & Scrutiny Committee)  
(Bobsie Robinson – 01274431922)

**13. MINUTES OF THE WEST YORKSHIRE COMBINED AUTHORITY**

To receive the minutes of the meeting(s) of the West Yorkshire Combined Authority (attached).

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER